

Memorandum to the Registrar

Permission to take a course elsewhere

Complete this form in INK (blue or black) only
 (forms filled out with red ink or pencil will not be processed)

Permission to **take and transfer credits** from another institution, for credit at The Cooper Union

Student information:	
Student's LAST name:	_____ [PRINT CLEARLY]
Student's FIRST name and MI:	_____ [PRINT CLEARLY]
Year student admitted:	____
Major >	<input type="checkbox"/> BSE <input type="checkbox"/> CE <input type="checkbox"/> ChE <input type="checkbox"/> EE <input type="checkbox"/> ME

The course you are requesting the credit for (note: 'B' or better required):	
Course code:	_____
Course title:	_____
(Institution) Course to be taken at:	_____
Course is to be taken:	<input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer
Year:	_____

> Number of credits (if qualified):	__
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This course equates to Cooper Union's:	
Course code:	_____
Course title:	_____

> Number of credits (if granted):	__
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Additional Information:

Signatures:	
Student:	(Sign) _____ Date: _____
Advisor or Professor:	(Print) (Sign) _____ Date: _____
Dean:	(Sign) _____ Date: _____