THE COOPER UNION

41 COOPER SQUARE
NEW YORK, N.Y. 10003-7163

PURCHASE ORDER

PO Number: _____

All orders must contain the name of an individual at the Cooper Union and that individual's phone number. This is the party primarily responsible for the payment of goods and services.

The Cooper Union is a tax exempt organization per NYS #EX105172

ORDERED FROM (VENDOR'S NAME)

COMPANY: _____
PHONE: _____
FAX: _____
EMAIL: _____
DEPT: _____
ADDRESS: _____

INVOICE TO:

NAME: _____
PHONE: _____
DEPT: _____
ADDRESS: _____

SHIP TO:

NAME: _____
PHONE: _____
DEPT: _____
ADDRESS: _____

Quantity Needed	Description (Model Number)	Price Per	Extension
		Shipping:	
		Total:	

Date: _____

Approval: _____

Account Number: _____

Name and Title: _____

ORIGINAL